



## **Request for proposals Supplement Funds for State/Regional AgrAbility Projects**

Through the National AgrAbility Project, USDA-CSREES has made \$200,000 available to state/regional AgrAbility projects on a one time basis to strengthen current project activities. The maximum amount that will be awarded to a single project is \$40,000. Awards for less than \$40,000 will be considered. Up to six awards will be funded.

### **Who is eligible to apply?**

All state/regional AgrAbility projects which received USDA-CSREES AgrAbility funding for 2005-06 are eligible to apply for these funds. Projects must have submitted their annual and demographic reports for 2003-04 and 2004-05 to the National AgrAbility Project to be considered for this one time funding. Annual and demographic reports will not be required for any of those years where the state/regional project did not receive CSREES funding. Awards will be made from the University of Wisconsin Cooperative Extension to the Cooperative Extension partner of the state/regional AgrAbility project as a sub-contract. Two or more projects may submit a collaborative proposal and each collaborator will be limited to the maximum of \$40,000.

### **What kind of project activities will be funded?**

These funds should be used to strengthen the impact of the deliverables in the current four-year workplan of the state/regional project. State/regional projects will be required to submit their current four year workplan with a description of their planned special project activity.

### **What criteria will be used to determine the awards?**

- Annual reports and client demographics reports for 2003-04 and 2004-05 must have been submitted to the National AgrAbility Project in those years of CSREES funding.
- Proposed selection criteria will be:
  - 25% - number of clients served by the project as reported.
  - 50% - impact of the planned special project activity which enhances a state/regional AgrAbility project.
  - 25% - evaluation plan for the planned special project with a final report required.

The evaluation plan must provide an indication of the impact of the supplemental workplan and funds on the goals of the state/regional project. Applications will be reviewed by two members of the National AgrAbility Project staff and two outside reviewers familiar with AgrAbility.

**How can funds be used?**

The use of funds must follow the federal Office of Management and Budget (OMB) allowable costs as required for CSREES funded projects which were used to develop the state and regional AgrAbility project four-year workplan. Upon award of the special project, a contract will be developed with each successful applicant. As the SRAP recipient incurs expense, monthly invoices for these expenses will be directed to the UW-Extension, Cooperative Extension, Budget and Fiscal Operations. Reimbursements will be made as invoices are received up to 75% of the award amount. The remaining 25 % of the funds will be reimbursed after the invoices are received and the evaluation report is received by the National AgrAbility Project.

**Application and submission information**

The application process and budget constraints will be similar to those used by the CSREES. Applications should be mailed to Sherry Liantonio, National AgrAbility Project, Biological Systems Engineering Department, University of Wisconsin-Madison, 460 Henry Mall, Madison, WI, 53706.

The application should contain:

1. Form CSREES-2002
2. Project Summary- Form CSREES – 2003
3. Project Description-limited to five pages
4. Budget – Form CSREES – 2004
5. Budget Narrative

For the constraints on acceptable budget items see the USDA-CSREES FY-2005 Request for Applications for the Assistive Technology Program for Farmers with Disabilities: State and Regional AgrAbility Projects. See the CSREES web site for details ([www.csrees.usda.gov](http://www.csrees.usda.gov)). Also see OMB guidelines for allowable expenditures.

**Project Administration:**

Administration of the funds will be through a contract between the Cooperative Extension, University of Wisconsin-Extension and the Cooperative Extension unit at the Land Grant institution for the successful applicants. Payments will be made through invoices which will be sent to Chris Whalen, Gifts and Grants Coordinator, Cooperative Extension, University of Wisconsin-Extension, Room 623, 432 North Lake Street, Madison, WI, 53706. The funding period will be from January 1, 2006 through July 31, 2006. The final report is due September 30, 2006.

**Submission deadline:**

An original and one hard copy of the proposal must reach Sherry Liantonio at National AgrAbility Project, Biological Systems Engineering Department, University of Wisconsin-Madison, 460 Henry Mall, Madison, WI, 53706 by October 31, 2005. Applicants will be notified by December 1, 2005 regarding the results of their application.